

Entering in Semester Test Grades

Other Access ▾ | Classes ▾ | Assignments ▾ | Attendance ▾ | Categories | Grade Marks | Posting ▾ | Reports ▾ | Charts ▾ | Display Options ▾ | Quick Scoring | Excel Export

		Term	SM1	EX1	3RD	C3	Winter	Poster	PR3	PR3	TEST A	TAKS P	TAKS F
		Grade	Options ▾	Options ▾	Options ▾		W17-Th	W17-T	Options ▾	Report	W16-F	W16-Th	W16-T
		SM1 ▾					12/17	12/15		Card	12/11	12/10	12/10
		Sort By %		Enter Semester Exam EX1 Scores							MAJ	DW	DW
				Select Semester Exam EX1 Display Method							100	100	100
1	84	83.67%	84	*					0	*81		48	20
2	87	87.33%	87	*					3	*86		91	70
3	94	94.00%	94	*					1	*93		91	80
4	76	76.33%	76	*					2	*53		60	0
5	80	79.67%	80	*	58				0	*74		73	0
6	86	86.33%	86	*	79			50	95	86		91	60
7	96	96.33%	96	*	95			100	95	*93		79	80
8	87	87.33%	87	*	81			100	85	*75		54	80
9	80	80.00%	80	*	64			100	100	*54		48	0
10	73	72.67%	73	*	50			0	95	*60		73	0

- Find the column that says **EX1**
- Click on the arrow underneath that says **Options**
- Click on **Enter Semester Exam EX1 Scores**

Next Window- Enter Grades

Exam Entry

Semester Exam EX1

Max Score: 100

Weight: 1.00

View Exam Score as: Grade Mark ▾

Save

Undo

Back

Students	Score	Override
1		▾
2	*	- ▾
3	*	- ▾
4	*	- ▾
5	*	- ▾
6	*	- ▾
7	*	- ▾
8	*	- ▾

Click in box under Score and put the grade the student received on the test.

CLICK SAVE WHEN YOU ARE DONE.